

Town of Spring Lake  
Regular Meeting of the Board of Aldermen  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

December 13, 2010

**MINUTES**

7:00 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Ethel T. Clark presiding.

**Board Members Present:** Mayor Pro Tem James O'Garra  
Alderman James Christian  
Alderman Richard Higgins  
Alderwoman Debora Hudson  
Alderwoman Fredricka Sutherland

**Others Present:**

Leonard Barefoot, Interim Town Manager  
Byron Blumenfeld, Interim W&WR Director  
Paul Hoover, Director of Inspections  
Ken Metcalf, Recreation Director  
Rhonda Webb, Town Clerk  
John Jackson, Town Attorney  
Allen Coats, Finance Director  
Troy McDuffie, Police Chief  
Tina West, HR Director

**2. Invocation.**

Mayor Pro Tem O'Garra gave the invocation.

**3. Pledge of Allegiance.**

Mayor Clark led the meeting in the pledge of allegiance.

**4. Additions or Deletions to Agenda**

There were no additions or deletions to the agenda.

**5. Approval of Agenda.**

The Board approved the agenda.

**Action:** The Board approved a motion to approve the agenda.

**Motion by:** Alderman Higgins

**Second by:** Alderwoman Sutherland

**Vote:** Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

**6. Approval of Consent Items.**

The Board approved the consent items: Minutes of the November 22, 2010 Workshop and Minutes of the November 22, 2010 Regular Meeting.

**Action:** The Board approved a motion to approve the consent items.

**Motion by:** Alderwoman Sutherland

**Vote:** Unanimous

## **7. Public Forum**

Mr. Pierre Lauffer, BRAC Regional Task Force, reaffirmed their commitment to Spring Lake. He stated that Spring Lake is the "Crystal City" to Fort Bragg. As Bragg Boulevard closes, Spring Lake will become more important. He stated that the Task Force wants Spring Lake to be prepared for the incoming troops. He stated that they want to provide Spring Lake with as much support as they can. He stated that there are developers looking at Spring Lake and their goal is to help Spring Lake maintain infrastructure to support the growth. They want to be our partner.

Mr. Rocky Keim, The Gentry Group, spoke representing the Spring Lake Chamber of Commerce Economic Development Committee concerning the DOT plan for Spring Lake. He invited Mr. Lauffer to come speak with the Spring Lake Chamber of Commerce Economic Development Committee. His concern is that DOT's plan will create a need for an entirely new zoning district for the businesses of Spring Lake. He requested that the Board of Aldermen consider contributing \$5,000 to hire someone to go to the DOT office in Raleigh and represent Spring Lake's interests. He stated that there needs to be some incorporation of FAMPO's design into the DOT plan. Mayor Clark requested that Mr. Keim meet with the Town Manager regarding this issue. Mr. Keim believes it is important to get in front of the right people and it is important to have the right person to do that. He believes that Kimbly-Horne is the right company to represent Spring Lake. We need technical and possibly legal representation now. He advised that DOT is out there now obtaining right-of-ways. The Spring Lake Chamber of Commerce Economic Development Committee is ready to stand with the Town to help make changes.

## **8. Presentation**

### **a. Blalock Apartment Incident**

Chief McDuffie stated that on November 8<sup>th</sup>, 2010 Captain Stafford responded to a citizen's cry for help. An apartment in the Blalock Apartment Complex was filled with smoke and possibly on fire. Captain Stafford entered the apartment and pulled an active duty soldier who was asleep from the apartment, saving his life. He then returned to the smoke filled apartment to look for others who may have been in the resident. He received a commendation for displaying heroism during a life threatening situation and going above and beyond the call of duty.

### **b. Economic Development and Condemnation Update**

Mr. Hoover gave the Board a quarterly update on the Town's economic development status. He also provided the Board with minimum housing actions that have taken place since July 1, 2010. Alderman Higgins would like to see this PowerPoint presentation presented at community watch meetings and local group meetings to get the word out to the citizens.

(A copy of the PowerPoint presentation is hereby incorporated by reference and made a part of these minutes – see attachment two.)

## **9. New Business**

### **a. Resolution, Amendment to Town of Spring Lake Personnel Policy.**

### **b. Consideration of Proposed Holiday Schedule.**

Mr. Barefoot advised the Board that he recommends approval of the proposed change to the Town's holiday schedule to give citizens more access to Town Hall around holidays and to make the holiday schedule equable for all employees. He suggested that each employee receive 96 holiday hours and that the Town follow as closely as possible the State holiday schedule. The proposed change will keep the Town Hall open more days than it has been in the past. He advised that the changes better complement the 4-day work week.

Alderman Christian stated that as the Town grows we may need to revise the Town Hall hours to accommodate residents by having a light schedule on Fridays.

**Action:** The Board approved a motion to adopt Resolution (2010) 27 and adopt the 2011 Holiday Schedule recommended by the Manager.

**Motion by:** Alderman Higgins

**Second by:** Alderman Christian

**Vote:** Unanimous

(A copy of the agenda memo, Resolution (2010) 27 and 2011 Holiday Schedule is hereby incorporated by reference and made a part of these minutes – see attachment three.)

**c. Resolution, IRS Mendoza Park.**

Mr. Coats explained that Resolution (2010) 28 is needed to allow the Town to reimburse itself should it need to expend funds prior to the loan for the Town's match of the PARTF grant being approved.

**Action:** The Board approved a motion to approve Resolution (2010) 28.

**Motion by:** Alderman Higgins

**Second by:** Alderwoman Hudson

**Vote:** Unanimous

(A copy of the agenda memo and Resolution (2010) 28 is hereby incorporated by reference and made a part of these minutes – see attachment four.)

**d. Resolution, IRS Vehicle Purchases.**

Mr. Coats explained that Resolution (2010) 29 is needed to allow the Town to reimburse itself should it need to expend funds prior to approval of a loan to purchase the approved vehicles.

**Action:** The Board approved a motion to approve Resolution (2010) 29.

**Motion by:** Alderman Higgins

**Second by:** Alderman Christian

**Vote:** Unanimous

(A copy of the agenda memo and Resolution (2010) 29 is hereby incorporated by reference and made a part of these minutes – see attachment five.)

**e. Budget Amendment, Police Department.**

Mr. Coats presented Budget Amendment #6 that is to recognize insurance proceeds for repairs to a vehicle and local grant funds for use in the Shop-A-Cop program.

**Action:** The Board approved a motion to approve Budget Amendment #6.

**Motion by:** Alderman Higgins

**Second by:** Alderwoman Sutherland

**Vote:** Unanimous

(A copy of the agenda memo, Budget Amendment #6, Police Department memo and a copy of insurance check is hereby incorporated by reference and made a part of these minutes – see attachment six.)

**f. Ordinance, Amending Authorized Positions, Fire Department.**

Ms. West advised that the approval of this amendment will decrease the firefighters by one position and fund a currently unfunded Chief of Operations position. Chief Doberstein advised that this change will allow each shift to have a Captain. He advised that the Fire Department will still have the same number of employees they will just be filled differently from the current structure. This change is in essence is a promotion for someone. Alderwoman Sutherland inquired if the new position will fight fires as well and Chief Doberstein advised that he will. It was clarified that the promotion will be advertised and that we need to hire the most qualified person. Chief Doberstein advised that he will shorten some of his part time hours to cover the costs. Mayor Clark ensured that this will not cause Chief Doberstein to come back later and request more money to fund his department and he advised that it would not.

**Action:** The Board approved a motion to approve Ordinance (2010) 19.

**Motion by:** Alderwoman Sutherland

**Second by:** Mayor Pro Tem O'Garra

**Vote:** Unanimous

(A copy of the agenda memo, Appendix B, Fire Department memo and Ordinance (2010) 19 is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

**g. December 27, 2010 Board Meeting Schedule.**

Mayor Clark advised that the second meeting in December falls on a Town holiday. She requested that the Board consider canceling the meeting and calling a special meeting should business arise that needs to be addressed before the first scheduled meeting in January.

**Action:** The Board approved a motion to cancel the December 27, 2010 meeting.

**Motion by:** Alderman Higgins

**Second by:** Mayor Pro Tem O'Garra

**Vote:** Unanimous

(A copy of the agenda memo, Cumberland County Planning and Inspections recommendation and conditions memo and site maps is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

**10. Board and Staff Comments:**

**Mayor Clark**

- Thanked Ms. Sheila Vannoy for the generous gifts made with love.
- Wished everyone a Merry Christmas and a Happy, Prosperous and Healthy New Year.

**Alderman Christian**

- Appreciate the gift from Ms. Vannoy.
- Thanked Mr. Hoover for getting a street light in Ms. Allen's neighborhood.
- We had both a Cheer and a Jeer in the newspaper since the last meeting.
- Pancake breakfast went well.
- The wrestling event for Teens That Care was a fun time and we will have another one in April.
- Thanked Congressman Etheridge for all the service he has done for our area and welcomed Congresswoman Elmers and encouraged people to contact her to welcome her.
- Wished everyone a Merry Christmas.
- I appreciate the friendship that everyone in Town has extended to me.

**Alderwoman Sutherland**

- Thanked the Town employees and the Appearance Commission for the wonderful job on the Christmas decorations.
- Wished everyone a wonderful and safe holiday
- Thanked the Town employees for the great work that they do for the Town.

**Alderman Higgins**

- Wished everyone a Merry Christmas.
- I am happy to be here and happy you all are here too.

**Mayor Pro Tem O'Garra**

- Wished everyone a Merry Christmas and a Prosperous New Year.
- I enjoyed the trip to Reidsville to look at concession stand. I believe the concession stand is something we all will enjoy.
- Would like a report on the outcome of the Waste Management meeting.

**Alderwoman Hudson**

- Thanked everyone for coming out.
- Thanked the Town employees.
- Wished everyone a Merry Christmas, a Prosperous New Year. Embrace one another, love one another and continue to be blessed and remember the reason for the season.

**Mr. Barefoot**

- Staff meeting tomorrow will be rescheduled to 10:00 a.m.
- I had breakfast this morning with Mr. Hal Hegwer and he asked me to wish you all a Merry Christmas.

**Mr. Jackson**

- Happy to be here and the Highway 210/87 Christmas display is fantastic.

**11. Closed Session, G.S. 143-318.11(a)(1) – Privileged/Confidential - Approval of Closed Session Minutes and G.S. 143-318.11(a)(6) - Personnel.**

**Action:** The Board approved a motion to go into Closed Session under G.S. 143-318.11(a)(1) – Privileged/Confidential - Approval of Closed Session Minutes and G.S. 143-318.11(a)(6) – Personnel at 8:05 p.m.

**Motion:** Alderwoman Sutherland

**Second by:** Alderman Christian

**Vote:** 4-1

Yes

Alderman Christian

Alderman Higgins

Alderwoman Hudson

Alderwoman Sutherland

No

Mayor Pro Tem O'Garra

Mayor Clark called the meeting back into open session at 9:51 p.m.

**12. Adjournment.**

**Action:** There being no further business to come before the Board, the meeting was adjourned at 9:51 p.m.

**Motion:** Alderman Higgins  
**Second by:** Mayor Pro Tem O'Garra  
**Vote:** Unanimous



*Rhonda D. Webb*  
Rhonda D. Webb, MMC  
Town Clerk

ATTEST:

*Ethel T. Clark*

Ethel T. Clark  
Mayor