

Town of Spring Lake  
Special Meeting of the Board of Aldermen  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

July 16, 2009

MINUTES

7:00 p.m.

The Spring Lake Board of Aldermen held a Special scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Ethel T. Clark presiding.

**Board Members Present:** Mayor Pro Tem James O'Garra  
Alderman Richard Higgins  
Alderman Napoleon Hogans  
Alderwoman Nellie McCoy  
Alderwoman Fredricka Sutherland

**Others Present:**

Allen Coats, Interim Town Manager  
Paul Hoover, Director of Inspections  
Gregg Jarvies, Interim Police Chief  
Tom Spinks, Planning Director  
Rhonda Webb, Town Clerk

John Jackson, Town Attorney  
Daniel Gerald, W&WR Director  
Ken Metcalf, Recreation Director  
Tina West, Interim Finance Director

**2. Invocation.**

Mayor Clark gave the invocation.

**3. Pledge of Allegiance.**

Mayor Clark led the meeting in the pledge of allegiance.

**4. Business**

**a. Update on Police Department Revitalization Plan.**

Chief Jarvies gave an update on the progress of the Police Department Transition Plan. He stated that officers have been in training all week. We are making sure all mandatory training is current. The retired police attorney from Winston-Salem is coming in to conduct some legal issue training and ethical decision training. We have begun discussions on the hiring of a new chief as well as begun preliminary discussions on hiring new officers and conducting background checks on the incumbent officers. He stated that he has begun working on the policy review for command and control. He stated that he has spoken with Judge Keever and she said it is a plan that she approves of it and believes the plan is on target and moving us in the right direction.

**b. Presentation by Drew Cannady of Cannady Associates.**

Mr. Cannady stated that his firm is currently gathering information to post the position for Police Chief. They will evaluate the applications. They will ask for input from the

Board of Aldermen on what they want to see in a new chief. They will meet with the Board as a whole and with each Board Member individually so that they have a clear understanding of what the Board is thinking.

They will talk to all incumbent officers to get input and finally they will hold a public meeting to get input from the community. He stated that their first purpose is to develop a screening process for the applications. Their second purpose is to use the information to develop assessment exercises that will be used to select recommendations for chief. Their timeframe is somewhere in October. They will conduct background investigations on the applicants who the Town Manager selects. The process for Police Officer positions will be similar and incumbent officers will be vetted.

Mayor Clark advised that a contract from the Sheriff's Department is forthcoming and she expects it to be on the next meeting.

Alderwoman Sutherland thanked Officer Ponce for his service in the military. She appreciates what he has done for the Town and for what he has done for the Country.

Mayor Clark advised that the Sheriff and Chief Jarvies both have requested that the State Highway Patrol assist us in accident investigation and patrolling of Bragg Boulevard.

**5. Adjournment.**

**Action:** There being no further business to come before the Board, the meeting was adjourned at 6:16 p.m.

**Motion:** Alderman Higgins

**Second by:** Alderwoman Sutherland

**Vote:** Unanimous

Rhonda D. Webb, MMC  
Town Clerk

ATTEST:

Ethel T. Clark  
Mayor