

Town of Spring Lake  
Regular Meeting of the Board of Aldermen  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

April 22, 2019

**MINUTES**

7 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Larry Dobbins presiding.

**Board Members Present:** Mayor Pro Tem O'Garra  
Alderman James Christian  
Alderwoman Soña Cooper  
Alderwoman Jackie Jackson  
Alderwoman Fredricka Sutherland

**Others Present:**

Daniel Gerald, Town Manager  
Lt. Brown, Police Department  
Jay Graves, Recreation Director  
Claiburn Watson, Finance Director  
Rhonda D. Webb, Town Clerk  
Ellis Hankins, Town Attorney  
Tim Garner, Water Resources Director  
Jimmy Hall, Inspections Supervisor  
Jason Williams, Fire Chief

**2. Invocation**

Alderwoman Cooper gave the invocation.

**3. Pledge of Allegiance**

Mayor Dobbins led the meeting in the pledge of allegiance.

**4. Additions or Deletions to Agenda**

A video presentation of the State of the Community was added as item 9a, Quarterly Finance Report becomes item 9b, Announcement for Safety Open House was added as item 8c and Pedestrian Safety Update was added as item 8d. Item 10c, Resolution (2019) 6, Board to Consider Taking Over Balsawood Street for Permanent Easement was deleted from the agenda.

**5. Approval of Agenda**

The Board approved the agenda as amended.

**Action:** The Board approved a motion to approve the agenda as amended.

**Motion by:** Alderwoman Cooper

**Second by:** Mayor Pro Tem O'Garra

**Vote:** Unanimous

(A copy of the Agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

## **6. Approval of Consent Items**

The Board approved the consent items:

- a. Minutes of the March 25, 2019 Regular Meeting

**Action:** The Board approved a motion to approve the consent items: Minutes of March 25, 2019 Special Meeting and Minutes of the April 9, 2018 Regular Meeting.

**Motion by:** Alderwoman Sutherland

**Second by:** Alderwoman Cooper

**Vote:** Unanimous

## **7. Public Forum**

Ms. Betty Sanford, 104 Wapiti Drive, stated she would like for the Board to think about a curfew for the young children. She stated they are out at night and someone is going to get hurt. She stated the light is so long leaving the Deerfield Subdivision and the children are getting to school late. She stated there needs to be a crossing area where Highway 87 and Highway 210 split. She also asked the Board to think about doing something about the speed on Highway 87/210.

## **8. Public Hearing**

**a. Case P19-10: Revision and Amendment to the Town of Spring Lake Zoning Ordinance, Code of Ordinances, Chapter 42 Zoning by Amending Article III. – Permitted, Conditional, and Special Uses Section 42-63.3. – Use Matrix Allowing Call Centers by Inserting a “P” Indicating Permitted Use in the C(P)/C3 Column and Updating the Table of Contents as Appropriate**

Ms. Page presented Case P19-10 to add Call Centers to the Spring Lake Zoning Ordinance and stated the Cumberland County Planning Board recommends approval. Mayor Dobbins opened the Public Hearing. No one spoke for or against Case P19-10.

**Action:** The Board approved a motion to close the Public Hearing.

**Motion by:** Alderwoman Cooper

**Second by:** Mayor Pro Tem O’Garra

**Vote:** Unanimous

## **9. Presentation**

**a. Video Presentation of the State of the Community**

**b. Quarterly Finance Update**

Mr. Watson provided the Board of Aldermen with an overview of the Financial Comparison Analysis for each Fund.

He stated this update is through the end of March 2019. He stated the revenues for the General Fund through March are 77.21% compared to the expenditures which are 68.76%. He stated as we get closer to June and receive FEMA reimbursement and reimbursement from the League, the difference will get smaller. The Water and Sewer Fund revenues are 66.05% compared to expenditures at 69.56%. The Stormwater Fund revenues are at 38.879% compared to the expenditures at 85.97% this is because of Hurricane Florence. The Sanitation Fund

revenues are at 50.76% compared to the expenditures at 57.51% and the Fleet Fund is only showing expenditures which are 69.89% at the moment because this Fund does not take in revenues. The grand total for all Funds is revenues are at 70.85% compared to expenditures which are at 68.66%.

Alderwoman Sutherland inquired about the recent de-compression study and asked where the money shows on the chart and Mr. Watson stated the \$125,000 for the de-compression implementation is in all the Funds. That money was placed in the budget at the beginning of the fiscal year and each department has what is needed for the number of employees affected.

Mr. Watson reported the account balance for BB&T is \$594,603.82 at the end of March. The money was used for DOT for the bridge which was a little over \$211,000, two payments for the splash pad so far, three vehicles at the beginning of this year, and payroll expenses for Hurricane Florence. All of that totals a little more than \$1,255,000. The NCCMT's balance in the Government Portfolio is \$3,122,293.82 and in the Term Portfolio the balance is \$1,047,254.71 for the end of March.

The Summary of Purchasing Card by Month report included a total for the quarter is \$25,051.02.

Alderwoman Sutherland stated that she did not attend the Town and State Dinner and we need to get the money back.

Mr. Watson also reported on the BB&T card usage and stated the total amount purchased on the BB&T cards total \$2,903.81. Alderwoman Sutherland stated she did go and check on the card purchases and she commended the staff for what they are doing.

(A copy of the Agenda Memo and Backup Documentation is hereby incorporated by reference and made a part of these minutes – see attachment two.)

**c. Safety and Open House**

Chief Williams stated they had another water rescue today. He stated 4 people were pulled out of the Little River which was very cold. He thanked the Board for providing the Fire Department with the equipment that they need. Mayor Dobbins asked Chief Williams to add more pedestrian safety signs out along the roadways. Alderwoman Sutherland asked Chief Williams to make the new signs a neon color to bring attention to the signs.

He announced that the Fire Department will have an Open House on Saturday from 10 a.m. until 2 p.m.

Alderwoman Sutherland applauded the Fire Department for the great work that they do for the Town.

**d. Update on Pedestrian Safety**

Mr. Gerald reported that staff met with NCDOT and Duke Power. He stated they gave the Town the plans for the lights. There will be a total of 87 lights along Bragg Boulevard and on each side of the bridge. The round-a-bout will have three lights. NCDOT stated they will pay for the lights. The lights will stop at 5<sup>th</sup> Street on Highway 210 and at Rose Street on Highway 87. Mr. Gerald stated we will install lights at the crosswalks. Mayor Pro Tem O'Garra thanked Mr. Gerald.

Mr. Hankins stated that he has some news for one of the lawsuits. The Patricia Archie-Jackson/Dobbins suit was dismissed this morning in such a way that the case cannot be refiled.

**10. New Business**

**a. Case P19-10, Ordinance (2019) 4, Revision and Amendment to the Town of Spring Lake Zoning Ordinance**

Ms. Page presented Case P19-10 requesting revision and amendments to the Town of Spring Lake Zoning Ordinance to allow call centers in C(P)/C3 zoned areas. She stated the Cumberland County Joint Planning Board recommends approval.

**Action:** The Board approved a motion to approve Ordinance (2019) 4.

**Motion by:** Alderwoman Sutherland

**Second by:** Alderman Christian

**Vote:** Unanimous

(A copy of the Agenda Memo, Cumberland County Joint Planning Board Action Memo and Ordinance (2019) 4 is hereby incorporated by reference and made a part of these minutes – see attachment three.)

**b. Case P19-034 Consideration of Mabel McLean Scott Property; Request for a Subdivision Review; Spring Lake Subdivision Ordinance; Zones: C(P)/MSOD & C3/MSOD; Total Acreage: 8.70 AC +/-; Located at 604 N Main Street (SR 1449) Submitted by Mabel McLean Scott (Owner)**

Ms. Page presented Case No. 19-034 and stated the property owner is requesting approval of a two-lot subdivision. Tract Two has an existing dwelling on the portion of the parcel zoned C3/MSOD and the remaining Tract One is vacant land. The parcel has 1,048.00' of street frontage along SR 1449 (N Main Street). She stated at the moment there are no plans for the use of the property. Should there be something they wish to do with the land in the future, it would have to come back to the Board of Aldermen.

**Action:** The Board approved a motion to approve Case 19-034.

**Motion by:** Alderman Christian

**Second by:** Mayor Pro Tem O'Garra

**Vote:** Unanimous

(A copy of the Agenda Memo, Cumberland County Memo/Condition Sheet and Site Sketch is hereby incorporated by reference and made a part of these minutes – see attachment four.)

**c. Board to Consider Taking Balsawood Street for Permanent Easement, Resolution (2019) 6**

This item was deleted from the agenda.

(A copy of the Agenda Memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

**d. Budget Amendment, 2019.8, Fire Department**

Mr. Watson stated the Fire Department received a \$2,000 grant from Walmart. The grants. Combs requested the Board of Aldermen approve opening the tennis courts for public use. She advised Mr. Watson they are planning a grand opening ceremony in the near future.

**Action:** The Board approved a motion to approve Budget Amendment 2019.4 <sup>RIAL</sup>

**Motion by:** Mayor Pro Tem O'Garra

**Second by:** Alderwoman Cooper

**Vote:** Unanimous

(A copy of the Agenda Memo and Budget Amendment 2019.4 <sup>RIAL</sup> is hereby incorporated by reference and made a part of these minutes – see attachment five.)

**e. Resolution (2019) 5, Participating in the Downtown Associate Community Program**

Mr. Gerald presented Resolution (2019) 5, which makes the Town eligible to participate in the NC Main Street & Rural Planning Center's Downtown Associate Community Program. He stated the program will provide funding for the Town of Spring Lake to assist local business owners to help revitalize the downtown areas of Spring Lake. The cost to participate is \$5,000.

Alderwoman Sutherland asked what benefits we will get out of this and Mr. Gerald stated we will get a funding source to help revitalize downtown so that we will not just have tax dollars to pull from or water and sewer dollars to pull from. Alderwoman Sutherland stated we have done a façade grant. Mr. Gerald stated that we will bring the drawings that were previously done back to the Board to select the drawing they want and we will move forward. Alderwoman Sutherland stated the dollar amount may not be correct but some years ago the Town approved about \$55,000 for infrastructure. She requested that Mr. Gerald look to see what was done with that. She stated she would like to see the Police Department move to downtown.

**Action:** The Board approved a motion to approve Resolution (2019) 5.

**Motion by:** Mayor Pro Tem O'Garra

**Second by:** Alderwoman Sutherland

**Vote:** Unanimous

(A copy of the Agenda Memo and Resolution (2019) 5 is hereby incorporated by reference and made a part of these minutes – see attachment six.)

**f. Board to Consider Approval of Amendment Interlocal Agreement for the Cumberland County Joint Planning Board**

Mr. Gerald stated the agreement is the one Ms. Amy Cannon explained at the last meeting. He requested that the Board approve the amended agreement.

**Action:** The Board approved a motion to approve the request of the County Manager's amended contract for the Planning Board Director.

**Motion by:** Alderwoman Sutherland

**Second by:**

**Vote:** Died for lack of a second.

(A copy of the Agenda Memo and Proposed Contract is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

**11. The Last Word**

Aldерwoman Cooper thanked everyone for coming out. She especially thanked the Town employees and stated they do such a good job and make us look good.

**12. Adjournment.**

**Action:** There being no further business to come before the Board, the meeting was adjourned at 8:09 p.m.

**Motion:** Aldерwoman Cooper

**Second by:** Mayor Pro Tem O'Garra

**Vote:** Unanimous



*Rhonda D. Webb*  
Rhonda D. Webb, MMC, NCCMC  
Town Clerk

ATTEST:

*Larry B. Dobbins*  
Larry Dobbins  
Mayor